

External Affiliation Letter Example

[EXTERNAL ORGANIZATION NAME]

[ORGANIZATION ADDRESS]

[ORGANIZATION WEBSITE]

[DATE]

To Whom It May Concern:

It is with great pleasure that we endorse the creation of a new student affiliate chapter of **[EXTERNAL ORGANIZATION NAME]** at **[UNIVERSITY NAME]** (**[STUDENT ORGANIZATION NAME]**). We are excited to support the students involved and welcome them into our broader organizational community.

[EXTERNAL ORGANIZATION NAME] is an established organization with a mission to **[BRIEF MISSION STATEMENT]**. Our organization is open to **[GENERAL MEMBERSHIP STATEMENT, IF APPLICABLE]** and is committed to **[CORE VALUES / PURPOSE]**.

This letter confirms that we recognize **[STUDENT ORGANIZATION NAME]** as an affiliated student chapter and grant permission to use the **[EXTERNAL ORGANIZATION NAME]** name and likeness in accordance with our guidelines.

Please feel free to reach out if you have any questions.

Sincerely,

[SIGNATURE]

[NAME]

[TITLE]

[EXTERNAL ORGANIZATION NAME]